

Restricted Minutes

Appointments and Governance Committee

18/01 A meeting of the Appointments and Governance Committee was held in Committee Room 2, Whiteknights House on Tuesday 30 January 2018 at 3.40 pm.

Present:

The President of Council (Dr P.R. Preston) (Chair)
The Vice-Chancellor
Professor Gavin Brooks
Professor Chandler-Wilde
Mr Robin Evans
Mrs Owen
Mr Steve Sherman
Mrs Woodman

In attendance:

University Secretary (Dr R.J. Messer)
Head of Governance (Ms L.V. Sharman)

18/02 The Minutes (17/22-17/36) of the meetings held on 30 October 2017 were approved.

Arising on the Minutes:

Minute 17/23 Membership of the Council and Committee Vacancies

Report that, at its meeting on 29 November 2017, the Council noted that:

- 1) Mrs Kate Owen had been appointed as Vice-President of Council for the period to 31 July 2020 and that her term of office had been extended to 31 July 2021.
- 2) Mrs Kate Owen had been appointed as Chair of the Student Experience Committee (vice Mrs Woodman) for the period to 31 July 2020.
- 3) Mrs Sue Woodman had been appointed to the Audit Committee (vice Mrs Owen) for the period to 31 July 2020.
- 4) Mr Kevin Corrigan had been appointed to the Audit Committee for the period from 1.8.17 to 31.7.2019.

Matters for Report

18/03 Reports of Committees of Selection (Item 2)

The Committee received the Reports of the Committees of Selection for:

Professor of Marketing (Henley Business School)
Professor of Leadership (Henley Business School)

18/04 Report of the University Executive Board (Item 3)

There was no report on this occasion.

Appointments Matters for Discussion and Decision

18/05 Update from the Vice-Chancellor on the Appointment of the Pro-Vice-Chancellor (Research and Innovation) (Item 4)

The Vice-Chancellor reminded the Committee that Professor Mithen's second term of office would end on 31 July 2018. A Selection Panel had been convened including the President of the Council, the Vice-President (Mrs Owen), President of RUSU, the Senate representative on Council, the Vice-Chancellor and external member from the University of Nottingham (Dame Jessica Corner, Pro-Vice-Chancellor Research and Innovation).

The post had been advertised as an internal appointment and four candidates had been shortlisted. Interviews for the post had been held on 26 January 2018.

It was reported that Professor Parveen Yaqoob (Head of School of Chemistry, Food and Pharmacy) and Professor Dominic Zaum (Research Dean for Prosperity and Resilience) had been appointed to the post on a job share arrangement. The Vice-Chancellor informed the Committee that discussions were currently in hand as to how the job share would work in practice.

The Committee noted that the external member was very positive about the quality of the candidates.

18/06 Update on the Appointment of the Provost at the University of Reading Malaysia (UoRM) (Item 5)

(REDACTED SEC 40)

18/07 Membership of the Council (Item 6)

The Committee received a statement of the present overall position in respect of lay membership of the Council.

The Committee noted that in the course of the Session 2017/18, it would fall to it (acting as Nominations Committee) to propose for appointment by the Council two members of the Council in Class 2 (*vice* Mr R. Evans and Ms S. Webber) to serve for the period from 1 August 2018. (REDACTED SEC 40)

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Mrs Woodman stated that she had been under the impression that the post of Vice-President would rotate more frequently in future and had indeed stepped down herself on this basis. The President informed the Committee that this was indeed his intention but that given the increased focus on remuneration matters he felt that in this particular context it was important for Mr Evans to continue as Vice-President to give continuity of leadership to this matter.

REDACTED SEC 40

Action: University Secretary

Governance Matters for Discussion and Decision

18/08 Report from the President - Review of the Effectiveness of the Council (Item 7)

The President informed the Committee that the CUC Code required a regular review of the effectiveness of the Council and appraisal of all Council members.

It was noted that the Vice-President (Mrs Owen) had agreed to initially produce a questionnaire to review the effectiveness of the Council. The questionnaire would be circulated ahead of Council in March and the results would be brought back to the Committee for further consideration during the summer term.

Action: Mrs Owen

18/09 Office for Students Consultation (OfS) (Item 8)

The University Secretary informed the Committee that the University had submitted a response to the OfS consultation. The University had *inter alia* encouraged closer working with the sector than was suggested in the consultation document.

It was noted that the University was currently working on pulling together the required documentation for OfS registration in March 2018; the Council would be provided with these documents.

18/10 Dates of meetings in the Session 2017/18

Meetings of the Appointments Committee in the Session 2017-18 had been scheduled for:

Tuesday 12 June 2018 at 12.00pm