

Appointments and Governance Committee

21/12 A meeting of the Appointments and Governance Committee was held via Teams on Tuesday 8 June 2021 at 12.00 pm.

Present: -

The President, Dr P.R. Preston (in the Chair)

The Vice-President, Mrs H. Gordon

The Vice-President, Mrs K. Owen

Member of the Council, Mrs S. Maple

Member of the Council, Mr John Taylor

The Vice-Chancellor

The Deputy Vice-Chancellor

Mr James Magee

By invitation: -

The Vice-President, Mr T. Beardmore-Gray

The University Secretary

Head of Governance (Secretary)

21/13 **Minutes of the last meeting**

The Committee received and approved the Minutes of its meeting held on 4 February 2021.

Matters for Report

21/14 **Reports of Committees of Selection (Item 3)**

The Committee noted that there was no separate report on this occasion.

21/15 Report of the University Executive Board (Item 4)

The Committee received the report of the University Executive Board noting in particular changes to the senior leadership team within Henley Business School and that the post of Head of School (Arts and Communication Design) would be advertised externally following an unsuccessful internal round.

It was noted that it was challenging to recruit to Heads of School positions and that many colleagues viewed these management roles negatively or too great a step to take. The Committee were supportive of finding creative ideas to fill vacancies and of developing a programme of measures to support and develop aspirant future Heads of Schools. The Deputy Vice-Chancellor suggested that it would be helpful to spend time talking to internal candidates to explain the positive parts to the role ahead of any potential vacancies.

Appointment Matters

21/16 Membership of the Council in Class 2 (Item 5 a)

The Committee noted a statement of the present overall position in respect of lay membership of the Council which was now at full complement.

21/17 Committee Vacancies (Item 5 b)

The Committee noted that there was only one vacancy for 2021-22 which needed to be filled by a Council member. The Fundraising Ethics Committee required an observer from Council who would be able to assure Council that the Committee was doing the business of fundraising ethically. [Section 40]

[Section 40]

21/18 Chancellor (Item 6)

The Committee received a paper from the University Secretary in regard to appointment of the Chancellor.

[Section 43]

The Group would determine its own process, but would be required to take views on the generalities of what might be wanted in the role from students and colleagues, and would make its recommendation through the Appointments and Governance Committee to the Council no later than January 2022.

The Committee agreed that the University Secretary and President should discuss further outside of the meeting membership of the proposed group.

Governance Matters

21/19 CUC Code of Governance (Item 7)

It was noted that a small group had been established to review the revised Code, identify where there were gaps and to consider how adherence to the Code could be demonstrated and evidenced. Helen Gordon and Kate Owen were co-Chairs of the Group.

It was reported that the Group had drafted its proposed report which was to be circulated following the meeting. The report highlighted proposals around: transparency and engagement, Governance, effective operation of the Council, culture, and practicalities around the operation of Council.

The report would be submitted to Council in July.

21/20 OfS Statement of Expectations – preventing and addressing sexual misconduct and harassment (Item 8)

The Committee noted that the OfS had now published their Statement of Expectations on preventing and addressing sexual misconduct and harassment. A Group had been established Chaired by the University Secretary to monitor progress in this area and ensure compliance with the Statement; an update on progress would be made during the Autumn Term.

21/21 Dates of Meetings in Session 2021-22

Monday 18 October 2021 at 1.30 pm

Thursday 3 February 2022 at 3.30 pm

Tuesday 7 June 2022 at 12.00 pm