

Login



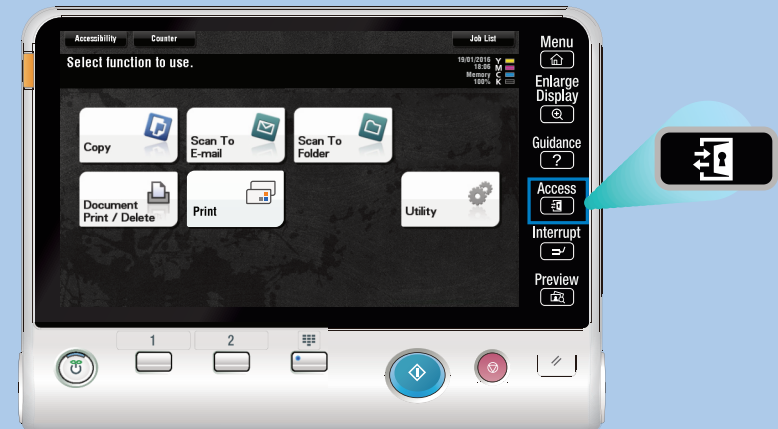
Login: Place your Campus Card over the login sticker as shown above.

After a successful login, you will see the screen below.




Logout

The logout process is carried out by pressing the '**Access**' key on the Control Panel



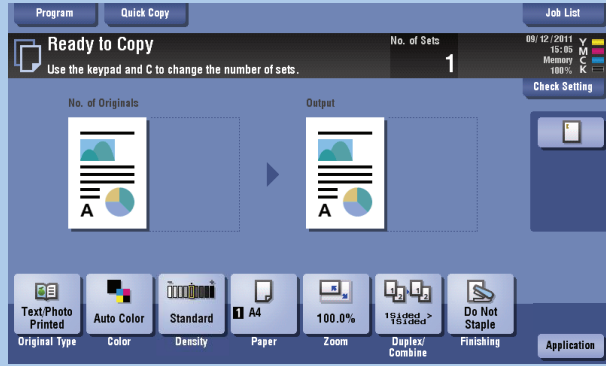
Logout: Tap the '**Access**' key

Home Screen



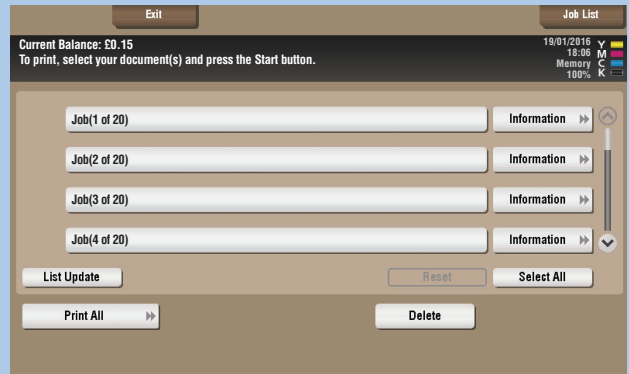
Tap the **'Menu'** key to access the Home screen.
Tap **'Copy'**, **'Scan'**, **'Print'** as required

Copy Screen



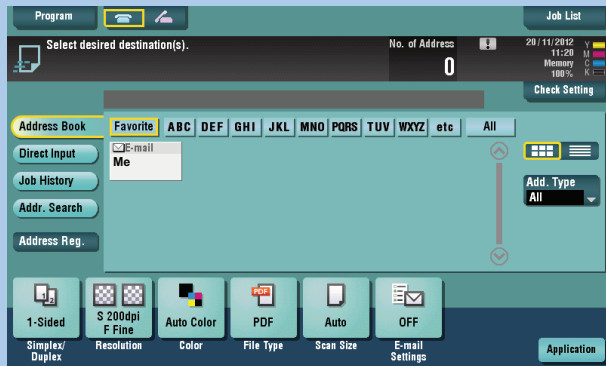
Tap the **'Copy'** button to access the photocopy options

Pharos Print Screen



Tap to select individual jobs, or use the **'Select All'** button, and press the **'Start'** button to begin printing.

Scan Screen



Tap the **'Scan'** button to access the scanning options